

***Youth Development Foundation of Pinellas County, Inc.***  
***Essence of Ebony Pearls Debutante Cotillion***

Committee Meeting Agenda

March 16, 2019 @ 7:00 pm

Conference Call

Dial in #515-604-9300 Access Code: 363992

**Welcome & Prayer**

**Cotillion Dates**

Saturday, August 1 <sup>st</sup>	Debutante Applications available
Tuesday, September 1 <sup>st</sup>	Debutante Applications Due (postmarked or emailed)
Sunday, September 20 <sup>th</sup>	Prospective Debutante Interviews (w/parent or guardian)
Thursday, October 1 <sup>st</sup>	Debutante Acceptance Letters emailed
Sunday, October 11 <sup>th</sup>	Orientation (Participation Fee \$125 Due)
Sunday, November 8 <sup>th</sup>	Workshop #1
Sunday, December 13 <sup>th</sup>	Workshop #2
Sunday, January 13 <sup>th</sup>	Workshop #3
Monday, January 18 <sup>th</sup>	Community Service Project (MLK Day of Service)
Saturday, February 6 <sup>th</sup>	Debutante Photo Shoot
Sunday, February 14 <sup>th</sup>	Workshop #4
Saturday, February 20 <sup>th</sup>	Debutante Photo Shoot & Final deadline for reporting ads
	Last day for checks & Escort/Ushers tuxedos final balance due
Sunday, March 7 <sup>th</sup>	Debutante Tea
Friday, March 5 <sup>th</sup>	Souvenir Book to the printer
Sunday, March 14 <sup>th</sup>	Debutante/Escort Dance Rehearsal*
Thursday, March 18 <sup>th</sup>	Mandatory Full Rehearsal (Debutantes, Escorts & Parents/Guardians)
Saturday, March 20 <sup>th</sup>	Debutante Cotillion

\*MANDATORY

**Committee Meeting Dates:**

Monday, March 16 <sup>th</sup>	Monday, October 19 <sup>th</sup>
Monday, April 20 <sup>th</sup>	Monday, November 16 <sup>th</sup>
Monday, May 18 <sup>th</sup>	Saturday, December 12 <sup>th</sup> (immediately after sorority meeting)
Monday, June 15 <sup>th</sup>	Thursday, January 21 <sup>st</sup>
July – No meeting – Send Chair/Co-chair(s) updates	Thursday, February 18 <sup>th</sup>
Monday, August 17 <sup>th</sup>	Tuesday, March 16 <sup>th</sup>
Monday, September 21 <sup>st</sup>	
	*all meetings subject to change

**Applications (paper/electronic fillable form)**

- **How will we recruit/invite the young ladies?**

**Debutante Handbook**

**Prospective Debutante Interviews (yes/no?)**

**Assignments**

- Logistics & Catering
- Photography & Videography
- Escorts & Ushers (5)
- Debutante Gowns (coordinate donations)
- Photo Shoots
- Entertainment/Music
- Debutante Tea
- Florals
- Workshops
- Decorations
- Printing (Souvenir Books/Invitations/Programs/Reporting Forms)
- Awards (Trophies/Cape/Sashes/Gifts-Debutantes & Escorts)
- Public Relations (Print Media/Social Media/Communications)
- Corporate Sponsors
- Community Service Coordinator (Project/Apply for Grant/Tracking Hours)
- Choreographer (Waltz)
- Emcees
- Risk Management (need guide/forms)

Awards – Miss Debutante, 1st, 2nd, 3rd Attendant, *Supreme Spirit (need to confirm with Soror Deborah Figgs-Sanders)*, Miss Community Service, Miss Congeniality

Attire during activities (Sorors & participants) *No jeans please (unless otherwise specified)*

**Open Discussion**

Next steps/Action Items:

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