

Youth Development Foundation of Pinellas, Inc.
EXECUTIVE BOARD MEETING MINUTES
Virtual Meeting via Zoom
Monday February 7, 2022
7:30 P.M.

Call to Order: The meeting was called to order at 7:34 P.M. by President Lisa Brody.

Meditation: A Meditation was delivered by Member Arilee Still.

Roll Call: Present: Member Lisa Brody, Member Jenee Skipper, Member Erin Savage, Member Wesley, Member Manitia Moultrie, Member Bettye Newsome, Member Joyce Thornton, Member Rongette Levy, Member Lena Wilfalk, Member LaTonya Alexander **Absent:** Member Busara Pitts, Member Delphinia Davis, Member Monica McIntosh

Adoption of the Agenda: The Agenda was adopted by unanimous consent.

Reading of the Correspondence: There were no Correspondence.

Reading of Minutes: The Minutes from September 28, 2021 meeting were read and adopted by unanimous consent.

I. Officer Reports

- **President/Executive Director's Report – President Lisa Brody**

Thank you for all that you do for Alpha Kappa Alpha and especially for this additional layer. I would like to thank Member Bettye Newsome and Member Manitia Moultrie for their hard work putting in several additional hours each week ensuring we meet the fiscal responsibilities of the JWB Grant. Thank you to Member Arilee Still for stepping up as Chairman of the Scholarship Committee and thank you to Member Nicole Johnson for her past work as the Scholarship chair and for agreeing to work with Member Still. Thank you to Member Lawanda Johnson for stepping up as the Fundraising Chairman. Our insurance policies are either all updated or in the process of being updated. We do have an invoice for the JWB insurance. There was an increase in the insurance but the AKAdemy picks up a large portion of that because most of what we need insurance for the AKAdemy side. The certificate of coverage for our Officers and Board of Directors needs a change in address to reflect the YDF P.O.B. and not the ZUO P.O.B. and the word "Pinellas" needs to be added to the policy to reflect Youth Development of Pinellas, Inc. The Conflict of Interest Statements will need to be completed and will be discussed later the Agenda. We will need to see where we are on the status of our 2022 scholarships as May is right around the corner. As we move forward, we need to update our ZUO MOU in case we are ever audited. Thank you all of you for your presence and service on this board.

- **Vice President's Report – Vice President Rita Wesley**

I will be looking into the Rays Baseball Foundation, the Rotary Club, Harlem Nights and the Alpha Omega Holiday Party sponsorship packets.

- **Treasurer Report – Treasurer Bettye Newsome**

President Lisa Brody stated that we are little over a half-way mark and we need to keep that in mind in terms of bringing in money for the remainder of the year to make sure we meet our financial goals. We need to be cautious of our Program Budgets. Member Jenee Skipper asked about the Pink Petals Budget of \$12,000 and whether it was discussed about scaling back on that number. Member Bettye Newsome stated that the budget was voted on and any changes require a Budget Amendment. Member Rita Wesley stated that there was quite a bit of discussion about Pink Petals and stated that she and Member Rennair Baker-Boozy will revisit Pink Petals with the Finance Committee. Treasurer Bettye Newsome stated that our Hide-Away storage bill will be increasing by \$22.00 each month. The increase will bring us to about \$2,000 annually. She asked if we wanted to consider cleaning the storage out and downsizing. President Lisa Brody stated that downsizing is probably not an option due to the amount of work we do. The Finance Committee would have to get 3 bids and then it would have to be determined who is going to pack up and move and with the number of storage units popping up the prices will continue to rise.

- **Fundraising Financial Report**

A detailed account of the Budget was read by Member Bettye Newsome.

- **Budget to Actual**

A detailed account of the Budget to Actual with financial goals for 2022 was read by Member Bettye Newsome.

II. Fundraising – Vice President Rita Wesley reporting for Member Lawanda Johnson

- **Joint Fundraisers**

- **Holiday Party** – We are planning for the annual Alpha Omega Holiday Party. We continue to meet on the 1st Tuesday at 6:30 P.M. and have had several members to join our meetings. We are looking at cutting expenses and adding sponsorships. We are also looking at day party from 4 P.M. - 8 P.M.
 - **Harlem Nights** – We are on hold for Harlem Nights due to COVID-19. We are looking at other virtual opportunities like the HundredX fundraiser that would bring us a pure profit.
 - **Updates** – Pink Petals will be on the March Fundraising Agenda. President Lisa Brody stated that it looks like we are low on Scholarships and asked if the Fundraising committee was looking at a back up fundraiser if we can't do Harlem Nights. Member Rennair Baker-Boozy stated that we were looking at a Raffle for a designer bag. President Lisa Brody stated that Madame Supreme is not a fan of the popcorn sales because it is a food product, we should have taken out insurance through Alpha Kappa Alpha as risk management protocol. Member Jenee Skipper asked the Finance Committee if we could do another Marketing Survey. Member Bettye Newsome stated that we could do another survey fundraiser in six months.

III. Old Business/New Business

- **Conflict of Interest Statements**

A draft of a Conflict of Interest Statement was shared. We have a fiduciary duty to YDF. Whether it's a personal or a professional conflict we must make sure that if we identify a conflict that make the conflict known and recuse ourselves from the conflict. We also want to make sure we include the conflict in the minutes. We cannot use YDF in any political activities. Member Jenee Skipper asked if the document can be made into a fillable document. President Lisa Brody stated that she would send the draft out because we do not have a Quorum tonight that we can't vote.

- **Scholarships 2022**

There are no updates tonight. Member Arilee Still stated that she and Member Nicole Johnson will be getting together soon and will update us. President Lisa Brody asked Member Arilee Still to ask Member Nicole Johnson about the Scholarship Donation form so we can get that out to Members. Member Bettye Newsome asked for clarification if the Scholarship Committee will start to submit budget. President Lisa Brody stated that is the direction in which need to go.

IV. Announcements

- An invitation from the Carter G. Woodson Museum inviting us to the Woodson Warriors Event on Saturday April 23rd. President Brody would like to reserve a table for 8. Individual members would need to purchase their seat.

V. Adjournment: The meeting adjourned at 8:57 P.M.

Minutes submitted by Soror Erin M. Savage, Recording Secretary

(Grammateus Signature/Date)

(Basileus Signature/Date)
